

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY  
BOARD MEETING MINUTES**

**August 19, 2008**

A meeting of the Kentucky Board of Licensure for Massage Therapy was held at the Division of Occupations and Professions, Frankfort, KY on August 19, 2008.

**MEMBERS PRESENT**

Carmen Fowler - Board Chair  
Theresa Crisler  
Denise Logsdon  
Max Maxwell  
Sarah Hart  
Michael Mansfield

**OCCUPATIONS AND PROFESSIONS STAFF**

Jeff Boler, Board Administrator

**MEMBERS ABSENT**

Jeff Shipp

**OTHERS**

Cheryl Lalonde, Office of the Attorney General  
Gerald Clemons, Board Investigator  
Pat Sazy, ABMP  
Pam Jenkins, AMTA  
Diana Mansfield, LMT  
S. Pualani Gillespie, NCBTMB  
Laura Edgar, NCBTMB  
Paul Parker, NCBTMB  
Charles Hay  
Tammy Angeles

**Call to Order**

Carmen Fowler, Board Chair, called the meeting to order at 10:00 AM and introductions were made.

Ms. Carolyn Kyler, Division of Occupations and Professions, swore in Mr. Michael Mansfield, and Ms. Sarah Hart as new board members. Mr. Mansfield is representing licensed massage therapists, and his term will end on July 16, 2010. Ms. Hart is also representing licensed massage therapists, and her term will expire on July 16, 2011.

**Approval of Minutes**

Minutes of the July 15, 2008 meeting were presented for the Board's review. Ms. Crisler made a motion to approve the minutes with amendments. The motion, seconded by Ms. Logsdon, carried unanimously.

**Financial Statement**

Discussion on the financial statement was tabled until the September meeting.

**Director's Report**

The Board was presented with a copy of the Governor's Executive Order on ethical conduct. The Board was informed that portions of this order now affect members of all state boards and commissions.

## **Licensure Status Report**

The Board reviewed the licensure status report for the month ending July, 2008 which indicated 1843 active licenses, with 25 inactive licenses. It was also reported that there were 40 individuals whose licenses were terminated in the month of July for non-renewal.

## **New Business**

A presentation was made by Pualani Gillespie, Laura Edgar, and Paul Parker of the National Certification Board of Therapeutic Massage & Bodywork (NCBTMB), concerning the examinations offered by the national board. No action was taken nor required.

The Board was presented with a draft copy of the Board Member Handbook. Discussion on this issue was tabled until the September meeting.

Discussion about the annual election of officers, and the re-organization of committees was tabled until the September meeting.

## **Old Business**

The Board discussed the Federation of State Massage Therapy Boards (FSMTB) conference. Ms. Crisler made a motion to send Ms. Logson, and Mr. Mansfield to the conference. The motion, seconded by Ms. Hart, carried unanimously.

Mr. Maxwell made a motion to appoint Ms. Logsdon as the official delegate to the Federation conference. The motion, seconded by Ms. Crisler, carried unanimously.

A discussion of the Board newsletter took place. It was decided that the first edition would be put off until later in the fall. No additional action was taken nor required.

## **Complaint Review Committee**

Ms. Crisler made a motion to dismiss complaints #2008-03, 2008-08, 2008-20 and 2008-29. The motion, seconded by Ms. Logsdon carried unanimously.

A discussion took place about the complaint review process, and it was noted that the Board is basing its decisions on the recommendations of the complaint committee, as opposed to open discussion about the specifics in the board room setting.

Complaint #2007-09: Pending action in Warren County Court.

Complaint #2008-01: Pending further investigation. Ms. Crisler made a motion to send a letter to the school, detailing the regulations on the acceptance of funds, gratuity, etc., by students. The motion, seconded by Mr. Mansfield, carried unanimously.

Complaint #2008-17: Pending response.

Complaint #2008-23: Pending response.

Complaint #2008-24: Ms. Crisler made a motion to send a letter to the mall management, requesting a list of therapists working in the facility. The motion, seconded by Mr. Mansfield, carried unanimously.

Complaint #2008-25: Ms. Crisler made a motion to initiate an investigation. The motion, seconded by Ms. Logsdon, carried unanimously.

Complaint #2008-26: Pending response.

Complaint #2008-27: Pending response.

Complaint #2008-30: Ms. Crisler made a motion to send a letter requesting a list of therapists working at this facility. The motion, seconded by Ms. Hart, carried unanimously.

Complaint #2008-31: Ms. Crisler made a motion to send a cease and desist letter, and forward a copy to Louisville Metro Police Department (LMPD). The motion, seconded by Mr. Mansfield, carried unanimously.

Complaint #2008-32: Ms. Crisler made a motion to send a cease and desist letter, and forward a copy to Louisville Metro Police Department (LMPD). The motion, seconded by Mr. Mansfield, carried unanimously.

Complaint #2008-33: Ms. Crisler made a motion to initiate an investigation. The motion, seconded by Ms. Logsdon, carried unanimously.

Complaint #2008-34: Ms. Crisler made a motion to initiate an investigation. The motion, seconded by Ms. Hart, carried unanimously.

### **Education Committee Report**

Ms. Logsdon made a motion to approve 26 renewal applications, and defer 1 pending additional documentation. The motion, seconded by Mr. Mansfield, carried unanimously.

### **Application Committee Report**

Application file (RW): Ms. Logsdon made a motion to approve the application pending official test scores and school transcripts. The motion, seconded by Mr. Mansfield, carried unanimously.

Application file (JD): Ms. Logsdon made a motion to approve the application pending verification of license in other states. The motion, seconded by Ms. Crisler, carried unanimously.

Application file (JB): Mr. Mansfield made a motion to approve the application pending an official transcript. The motion, seconded by Ms. Logsdon, carried unanimously.

Application file (HC): Ms. Crisler made a motion to defer the application pending research. The motion was seconded by Mr. Mansfield. After further discussion, Ms. Crisler withdrew her motion, and made a second motion to deny the application. The motion, seconded by Mr. Mansfield, carried unanimously.

Application file (BH): Ms. Logsdon made a motion to deny the application. The motion, seconded by Mr. Mansfield, carried unanimously.

Ms. Crisler made a motion to approve a special meeting of the ad-hoc legislative committee for September 2, to be held at Spencerian College in Louisville. The motion, seconded by Ms. Logsdon, carried unanimously.

**Travel and Per-Diem**

Ms. Logsdon made a motion to approve the Travel and Per-Diem for today's meeting. The motion, seconded by Mr. Mansfield, carried unanimously.

Ms. Crisler made a motion to adjourn the meeting. The motion, seconded by Mr. Mansfield, carried unanimously.

Approved by the Board,

A handwritten signature in black ink, appearing to read "Theresa M. Crisler", written in a cursive style.

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Theresa M. Crisler, Board Chair